

Independent School District #891
 Canby, Minnesota
 Regular Board Meeting
 July 28, 2015
 5:00 PM
 Canby High School – Room 156

The regular meeting of the Board of Education was called to order by Chair Pederson.

Members present: Greg Pederson, Alan Saltee, Kari Harding, Laurie Driessen, Nathan Thorpe, and Superintendent Laura K. Schuster.

Members absent: Brenda Full

Others present: Gary Olsen (Ehlers), Ryan Feiock, Laurie Yackley (Recording Secretary), Ryan Arndt, Kristi Arndt, Steve Schell (ESG-Honeywell), Phil O'Brien (ESG-Honeywell), Dr. Robert Slaba, and Allyson Pesek.

Motion by Harding, seconded by Thorpe and carried unanimously to adopt the amended agenda. Add: 2a Discuss Proposal from Kelly Nemitz, 360 Design House, for operating referendum communications with possible approval Add: 3a Electrical work for air conditioning condensing unit at High School Add: 7a Acknowledge receipt of \$212.82 from Canby Baseball Boosters to offset cost of cables for the baseball cage.

Motion by Saltee, seconded by Driessen and carried unanimously to approve the minutes of the July 14, 2015, regular meeting.

Motion by Driessen, seconded by Harding and carried unanimously to pay all elementary and secondary bills as follows: (itemized list of bills filed in District Office in Supplement R Book)

<u>Bills dated 7/14/15</u>	<u>Bills dated 7/15/15</u>
General 379.57	General 39,570.04
	Transportation 1,610.08
<u>Bills dated 7/24/15</u>	Debt Redemption <u>32,618.75</u>
General 12,735.47	Total 73,798.86
<u>Bills dated 7/28/15 (FY15)</u>	<u>Bills dated 7/28/15 (FY16)</u>
General 1,441.01	General 43,013.46
Transportation 390.17	Transportation 148.16
Community Services <u>315.00</u>	Community Services 525.95
Total 2,146.18	Capital Outlay <u>966.48</u>
	Total 44,654.05

Motion by Thorpe, seconded by Saltee and carried unanimously by a 5-0 vote (Full absent) to move forward with calling a special election for an operating referendum totaling \$1,400 (which includes \$424 LOR) per pupil (\$658.44 new revenue) for 10 years with no inflationary factor. This referendum would revoke the existing referendum revenue authorization of \$317.56 per adjusted pupil unit and to replace that authorization with a new authorization of \$976 per adjusted pupil unit.

Motion by Saltee, seconded by Harding to put inflation factor on ballot as part of the ballot question. Motion failed by a 1-4 vote.

Motion by Saltee, seconded by Harding and carried unanimously to approve proposal from Kelly Nemitz, 360 Design House, for a referendum marketing design which includes various options. Referendum committee will decide on options.

Motion by Driessen, seconded by Harding and carried unanimously that beginning with the 2015-16 school year there will be no charging for ala carte or extra items. Students will still be allowed to take ala carte or extra items if there is a positive balance in their family's lunch account or if they pay cash. The food service charging waiver will be eliminated and no longer used. The outstanding balance limit per individual was set at \$100 and \$200 per family for full paid meals. If a student does not qualify for free or reduced meals and he/she is over the limit, he/she will be given a sack lunch which will consist of a butter sandwich and a carton of milk. The district will cover the cost of the sack lunch. The sack lunch is only an option for the noon meal, not breakfast. Parents will be contacted prior to a child not being given a full meal because of an outstanding balance. This policy replaces the policy which was effective March 1, 2014.

Motion by Driessen, seconded by Harding and carried unanimously to set the 2015-16 breakfast and lunch prices as presented. Prices are as follows: Elem paid breakfast: \$1.25 High School paid breakfast: \$1.65 Elem paid lunch: \$2.60 High School paid lunch \$2.80 Adult breakfast: \$2.20 Adult lunch: \$3.85

Motion by Harding, seconded by Driessen and carried unanimously to approve participation fees, admission fees, preschool program fees and driver's education fees for 2015-16 as presented.

Motion by Saltee, seconded by Driessen and carried unanimously to acknowledge receipt of \$212.82 from Canby Baseball Boosters to offset cost of cables for the baseball cage.

The following items were discussed:

1. Elementary Principal's Report – Mr. Arndt reported that test results are coming in but results can't be made public as they are still embargoed. He will report on them at the next meeting.
2. JH/HS Principal's Report – Dr. Slaba reported that a family with 3 students had left the district and another family with 2 students had enrolled. Schedules are scheduled to be mailed out by the end of the week.
3. Operating Referendum Discussion – Gary Olsen from Ehlers was present to provide information and/or answer questions regarding the different referendum options, tax impacts, timelines, the Resolution for the referendum, the process, etc. The operating referendum committee recommended to the board to move forward with an operating referendum special election for \$1,400 per pupil unit for a period of 10 years. This would result in an increase of \$658.44 in revenue over the current operating referendum.
4. Elementary Project Discussion – Steve Schell and Phil O'Brien from ESG/Honeywell were present to provide information and/or answer questions. Discussion was held on timelines, bid process and the proposed monthly schedule for project completion was reviewed. Roof sample colors will be sent to Supt. Schuster to be given to the board for their review at the Aug. 11th board meeting. The bid timelines are as follows:
 - July 22 & 29 – Public notice to run in local newspaper
 - On or about July 27 – Final plans uploaded to FTP site for contractors & consultants
 - August 11 – Mandatory pre-bid meeting at elementary school
 - August 20 – Sealed bids due in district office by 2:00 PM
 - August 25 – Approval of bids (tentative)

5. Electrical work for air conditioning condensing unit at the High School. Additional wiring work needs to be done to complete the installation of the unit. Vlaminck Electric has quoted \$4,155 to do the work.
6. Discuss in-town busing and set policies/procedures for 2015-16. No action taken as there were no changes proposed.
7. Communication:
 - a. Notice of filing dates for School Board Election – July 28-August 11. Three members will be elected for terms of four (4) years.
 - b. Long-Term Facilities Maintenance – 10 year plan will be presented for approval at Aug. 11 School Board meeting
 - c. General Obligation Refunding Bonds (cafeteria addition) – proposed timetable and Intent Resolution for the August 25 School Board meeting
 - d. Fundraising/Advertising for FB Field Irrigation System – interest has been shown for advertising by donors to this project
 - e. August 11 School Board Meeting – Primary Election Day – No primaries being held

Motion by Saltee, seconded by Harding and carried unanimously to adjourn the meeting.

Brenda Full
Brenda Full, Clerk

Approved: Aug 11, 2015